

**THE DOON SCHOOL, DEHRA DUN- 248001**

**TENDER FORM FOR THE SUPPLY OF Groceries**

**Duration of Supply:- April 01, 2025 - March 31, 2026**

**Terms & Conditions of the Contract: -**

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 50,000 as earnest Money. The earnest Money will be refunded to unsuccessful tenderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.
2. Cheque should be in the name of "The Headmaster, The Doon School.
3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
7. Delivery van and items supply containers/ box should be clean and hygienic as per the food standard.
8. Abiding by the government rules and regulations single use plastic should be avoided.
9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

  
**Gp. Capt. Sandeep Sethi (Retd.)**  
**Bursar**



Tender Form for providing / supply of CDH Items at The Doon School  
duration of contract period from April 1, 2025 to March 31, 2026.

S.No.	Details	Date
1	Last date of submitting the Tender Form	January 12, 2025
2	Days of submitting the Tender Form	Monday to Sunday
3	Timing of submitting the Tender Form	9:00 A.M. to 5:00 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the Main Gate of The Doon School or in the below Email Id :- tenderforms@doonschool.com
5	Date of opening of Tender Form	January 13, 2025
6	Timing of opening of Tender Form	11:00 AM
7	Place of opening of Tender Form	Admin Block

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN Tender sent by other means will not be accepted in any case.
- 2

Gp. Capt. Sandeep Sethi (Retd.)  
Bursar

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S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Establishment year of the company	
4	Status (Company / Firm / Proprietor / co-oprative society / HUF / Other)	
5	Name of the contact person	
6	Designation of the contact person	
7	Telephone / Mobile No.	
8	E-mail	
9	Website	
10	Turn Over details (Copy of CA certified audited Balance sheet and profit and loss account to be enclosed) Amount in Rs. (a) Previous Year (b) One Year before previous year. (c) Two Years before previous year (Submit copy of registration no. certificate)	
11	GST No. of the firm (Submit copy of GST registration no. certificate)	
12	Permanent Account Number of the company (Submit copy of PAN )	
13	Micro, Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
14	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
15	Health Dept. License Please attached copy of the same	
16	Catering License Please attached copy of the same	
17	Whether regular pest control activities are undertaken in your establishment	
18	Whether the food items / ingredients / water used in your establishment are lab tested	
19	Fire Safety License	

*Attn*

20	EPF Registration No. (Submit copy of EPF registration no. certificate)	
21	ESI Registration No. (Submit copy of ESI Registration certificate)	
22	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
23	Registration no. of Labour Licence (Submit copy of labor licence certificate)	
24	<b>Organization strength</b>	
	Category	No. of persons on roll
(a)	Top Management	
(b)	Executive staff	
(c)	Supervisory Staff	
(d)	Workers	
(e)	Others	
25	Whether the firm possess any of the following certifications? (i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or any other Certifications Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attached copy of one of the following bills for address proof Telephone bill / Electricity bill / Water bill	
27	<b>Bank Details :- Account Name</b>	
28	Name of The bank	
29	Branch	
30	Account Number	
31	IFSC Code / MCR Code	
32	Do you have any related party in the school ? (in the director or employee) If yes please mention the name and relation with his/her.	

Note :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- 3 I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



## Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7	Date of D.D. / Cheque	
8	Name of Bank	
9	Earnest Money amount	

(Signature and seal of the firm)

To,  
Director of Finance,  
The Doon School,  
Mall Road,  
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

- a) We have filed memorandum with the notified Government Authority on \_\_\_\_\_ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

- I. Micro
- II. Small
- III. Medium

For \_\_\_\_\_

(Authorised Signatory)



# The Doon School, Dehra Dun

Tender Form for the Supply of **GROCERIES** duration of supply  
01-April-2025 to 31-March-2026

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No.:-

Email :-

S.NO	PARTICULARS	BRANDS	A/U	QTY	RATE
1	APPLE CIDER VINEGAR	AMERICAN GARDEN	BOT	1000	
2	AROMAT POWDER (NON-VEG)	KNORR	KG	300	
3	AROMAT POWDER (VEG)	KNORR	KG	600	
4	BARBEQUE SAUCE	VEEBA	KG	1500	
5	BLACK OLIVE 350 GMS PACK	ABBIES	BOT	600	
6	GREEN OLIVE 350 GMS PACK	ABBIES	BOT	600	
7	BLUE BERRY FILLING (IN KGS)	MALAS	KG	400	
8	BOURNVITA	CADBURY	KG	3000	
9	COFFEE	NESCAFE	KG	350	
10	COFFEE PREMIX	NESCAFE	KG	1000	
11	CONDENSED MILK 400 GMS PACK	NESTLE	TIN	400	
12	CUSTARD POWDER	WEIKFIELD	KG	250	
13	CORN FLAKES	KELLOGS	KG	1200	
14	CORN FLOUR	GOLDEN CROWN	KG	1200	
15	CHINGS SCHEZWAN CHUTNEY	CHINGS	BOT	1200	
16	CHOCO CHIPS	MORDE	KG	1200	
17	COCONUT MILK	CHEEKO	TIN	350	
18	CHOCO MILETS	AIRA FOODS	KG	2000	
19	BISCUITS OREO MRP RS. 10/-	CADBURY	PKT	20000	
20	DESI GHEE	PATANJALI	KG	3000	
21	DOSA MIX ATTA	MTR	KG	2000	
22	EGGFREE BROWNIE MIX	PILLSBURY	KG	2000	
23	LAWA PREMIX, EGG FREE	PILLSBURY	KG	2000	
24	RED VELVET PREMIX, EGG FREE	PILLSBURY	KG	2000	
25	CHOCOLATE TEA TIME, EGG FREE	PILLSBURY	KG	2000	
26	CHOCOLATE SPONGE, EGG FREE	PILLSBURY	KG	2000	
27	VANILLA SPONGE, EGG FREE	PILLSBURY	KG	2000	
28	VANILLA TEA TIME, EGG FREE	PILLSBURY	KG	3200	
29	BREAD CRUBS	PANKO	KG	2000	
30	BAKING POWDER	WEIKFIELD	KG	200	
31	WHITE COMPOUND	MORDE	KG	1000	
32	DARK COMPOUND	MORDE	KG	1000	
33	COCOA POWDER	MORDE	KG	80	
34	BREAD VITA MIX	CALPRO	KG	2500	
35	GLUTEN	CALPRO	KG	100	
36	BREAD IMPROVER	CALPRO	KG	100	
37					

*[Handwritten signatures and marks at the bottom of the page]*

38	ENO 100 GMS BOTTLE		BOT	600
39	FLAX SEEDS	GOOD QUALITY	KG	50
40	FRUIT COCKTAIL	GOLDEN CROWN	TIN	600
41	JALAPENO 450 GMS PACK	TIFY	BOT	600
42	GHERKINS 450 GMS PACK	TIFY	BOT	600
43	GREEN TEA	TWINNINGS	KG	100
44	HERSHEY CHOCOLATE SYRUP	HERSHEY	BOT	600
45	HONEY	DABUR	KG	2000
46	ICE TEA	NESTEA	KG	3000
47	ICING SUGAR	UTTAM	KG	600
48	BREAKFAST SUGAR	UTTAM	KG	3000
49	IMLI WITHOUT SEEDS	GOOD QUALITY	KG	500
50	JELLY	WEIKFIELD	PKT	4000
51	KHAKRA		KG	2000
52	PAPPAD SRI RAM (IN 200 GMS PKT)	SRIRAM	KG	2000
53	LASAGNE SHEETES (500 GMS PKT)	AGNESI	KG	500
54	LEMONESSE	DABUR	BOT	3500
55	LIME SEASONING	KNORR	KG	600
56	MACARONI	SAMOLINA	KG	2000
57	MAGGI MASALA	NESTLE	KG	8000
58	MAGGI NOODLES ATTA	NESTLE	KG	12000
59	MEETHA SODA	WEIKFIELD	KG	100
60	MILK POWDER	NESTLE	KG	1000
61	MIXED FRUIT JAM	KISSAN	KG	1500
62	MIX PICKLES	MARTBAN	KG	300
63	LIME PICKLE	MARTBAN	KG	200
64	MANGO PICKLE	MARTBAN	KG	300
65	CHILLI PICKLE	MARTBAN	KG	200
66	MUESLI	GAIA	JAR	1000
67	NUTELLA SPREAD	NESTLE	BOT	3000
68	OYSTER SAUCE 400 GMS PACK	CHINGS	BOT	200
69	PERI PERI MASALA	NATURESMITH/VKKL	KG	1500
70	PINEAPPLE SLICE IN 800 GMS TIN	GOLDEN CROWN	TIN	100
71	PIZZA MIX	LUCIANA	KG	600
72	CHILLI FLAKES	LUCIANA	KG	300
73	SWEET CHILLI SAUCE	CHINGS	BOT	1500
74	RED CHILLI SAUCE 700 ML BOTTLE	CHINGS	BOT	1500
75	GREEN CHILLI SAUCE 700 ML BOTTLE	CHINGS	BOT	600
76	TOMATO SAUCE IN 2 KGS PACK	VEEBA	KG	5000
77	TOMATO SAUCE IN BOTTLE	VEEBA	BOT	2000
78	TERIYAKI SAUCE	VEEBA	BOT	1200
79	TABASCO SAUCE	TABASCO / IMPORTED	BOT	3000
80	SALSA SAUCE	VEEBA	KG	1300
81	SOYA SAUCE 700 ML BOTTLE	PARIS	BOT	400
82	SABUDANA	GOOD QUALITY	KG	100
83	SALT - LITE	TATA	KG	10000
84	SCHEZWAN SAUCE	VEEBA	KG	1600
85	SEWAIN	BAMBINO	PKT	1200
86	SPAGHETTI IMPORTED	SANVITO	KG	2500
87	RASNA	RASNA	PKT	2500
88	ROOHAFZA	HAMDARD	BOT	1500
89	TANG		PKT	3000
90	SQUASH	KISSAN	BOT	1200
91	THANDAI BOTTLE	MALAS/MISRAMBHU	BOT	1200
92	CRUSH	MALAS	BOT	1200
93	TEA - TAZA	TATA	KG	1200



94	TEA - PREMIUM	TATA	KG	1200
95	TEA BAGS	TYPHOON	PKT	300
96	TOMATO PUREE	PARIS	TIN	2500
97	VINEGAR 750 ML BOTTLE	CHINGS	BOT	1200
98	WHEAT FLAKES	KELLOGS	KG	1200
99	WHEAT PASTA	SANVITO / <i>Soul Flavours</i>	KG	3000
100	WHITE COMPOUND	MORDE	KG	500
101	WHITE OATS	BAGGERY/GAIA	KG	500
102	WORCESTERSHIRE SAUCE	GOLDEN CROWN	BOT	350
103	MOZZERELLA CHEESE	DAIRY CRAFT	KG	12000
104	CHEESE BLOCK	AMUL	KG	250
105	CHIPLATE BUTTER AMUL	AMUL	KG	150
106	BUTTER SALTED	AMUL	KG	4000
107	BUTTER UNSALTED	AMUL	KG	4000
108	FRESH CREAM	AMUL	LTRS	2200
109	MAYONNAISE (IN 1 KG PACK)	VEEBA	PACK	3000
110	MINT MAYONNAISE (IN 1 KG PACK)	VEEBA	PACK	1000
111	TANDOORI MAYONNAISE (IN 1 KG PACK)	VEEBA	PACK	1000
112	SOYA BADI	LOOSE	KG	600
113	SOYA CHURA	LOOSE	KG	600
114	CHEESE CORN NUGGET	YUMMIES	KG	4000
115	CHICKEN NUGGET		KG	4000
116	CHIPOLTE SAUCE		KG	1000
117	CHIPS @ MRP RS. 20/-		PKT	10000
118	CHIPS @ MRP RS. 10/-		PKT	10000
119	CHOCOLATE MRP RS. 10/-		NOS	16000
120	CHOCOLATE MRP RS. 20/-		NOS	16000
121	FRESH NOODLES	GOOD QUALITY	KG	2500
122	FETA CHEESE	DAIRY CRAFT	PKT	50
123	MOUTH FRESHNER	FOX	JAR	50
124	GARLIC GRANUELS	NATURESMITH	JAR	3000
125	GELATIN		KG	100
126	MANGO PULP	MALAS	TIN	1000
127	MALABAR PARATHA	SUMMERU	PKT	3000
128	PARMESON CHEESE	KRAFT	PACK	50
129	WHIP CREAM		PACKT	1000
130	ESSENCE VANILA	BUSH	BOT	80
131	ESSENCE BUTTER SCOTH	BUSH	BOT	80
132	ESSENCE CHOCOLATE	BUSH	BOT	40
133	BADAM FLAKES	BLUE DIAMOND	KG	40
134	WHITE CHOCOCHIP	MORDE	KG	1500
135	YEAST FRESH	PRESTIGE	KG	2000
136	FRENCH FRIES	McCAIN	KG	8000
137	SMILEY	McCAIN	KG	2000
138	POTATO WEDGES	McCAIN	KG	2000
139	CHICKEN POPCORN	ITC	KG	2000
140	TOMATO SACHET	KISSAN	SACHET	4000
141	BLACK PEPPER SACHET	NATURESMITH	SACHET	3000
142	JAM SACHET	KISSAN	SACHET	3000
143	SUGAR SACHET	UTTAM	SACHET	3000
144	SALT SACHET	TATA	SACHET	2000
145	MILK SACHET	EVERYDAY	SACHET	3000
146	MURMURA	LOOSE	KG	500
147	PEANUT SALTED		KG	200
148	STEVIA (PACK OF 25 SACHETS)	GAIA	NOS	100
149	KAJU ROASTED		KG	20

150	ALMOND ROASTED		KG	20
151	GREEN TEA LEMON	TWINNING	PKT	100
152	GREEN TEA GINGER	TWINNING	PKT	100
153	SUGAR FREE		PKT	100
154	CITRIC ACID		KG	20
155	SUGAR CUBE	UTTAM	BOX	20
156	RANG CART		BOT	20
157	DATE SYRUP		BOT	600
158	POTATO FLAKES	GOOD QUALITY	KG	100
159	ALOO BHUKHARA DRY		KG	20
160	VANILLA POWDER	GOOD QUALITY	KG	100
161	PRINGLES		NOS	1000
162	TONIC WATER	SCHWEPES	TIN	1000
163	LIME CORDIAL		BOT	100
164	MOJITOMINT		BOT	50
165	MOJITO BLUE CRASSO		BOT	50
166	SWEET CORN IN TIN		TIN	100
167	KEWRA 200 ML		BOT	20
168	GULAB JAL 200 ML		BOT	20
169	CRISPY CAJUN MIX	CHEFART	KG	200
170	BREADING MIX	CHEFART	KG	200
171	SOYA SAUCE DARK LIGHT	PARIS	BOT	100
172	SESAME OIL	PATANJALI	KG	50
173	PAAN KI JADD DRY		KG	2
174	KHUS KI JADD		KG	2
175	PATTHAR KE PHOOL		KG	1
176	QUINOA		KG	5
177	CREAM CHEESE	DELECTA	KG	1000
178	ROASTED PEANUT	GOOD QUALITY	KG	200
179	ROASTED MATAR	GOOD QUALITY	KG	200
180	HORLICKS PLAIN 750 GMS PACK		JAR	500
181	HORLICKS CHOCOLATE 750 GMS PACK		JAR	500
182	BADAM POWDER	GOOD QUALITY	KG	100
183	PEDIASURE (FOR TEENS)		JAR	500
184	BOOST 750 GMS PACK		JAR	600
185	BOOST CHOCOLATE 750 GMS PACK		JAR	600
186	BETTER CREAM	RICH	KG	600
187	SWEET MATE	RICH	KG	600
188	CHILLI GARLIC POTATO BITES (1.24 KG PACK)	McCAIN	PACK	1000
189	MIX JUICE 1 LTRS PACK	REAL	PACK	3000
190	ORANGE JUICE 1 LTRS PACK	REAL	PACK	2000
191	PINEAPPLE JUICE 1 LTRS PACK	REAL	PACK	2000
192	GUAVA JUICE 1 LTRS PACK	REAL	PACK	2000
193	TOMATO JUICE 1 LTRS PACK	REAL	PACK	2000
194	APPLE JUICE 1 LTRS PACK	REAL	PACK	2000
195	WHITE CHOCO CHIPS	MORDE	KG	1200
196	MILKY MIST BUTTER		KG	1200
197	MACARONI DIFF. FLAVORED	NESTLE	KG	1000
198	NESTEA ICE TEA PREMIX	NESTEA	KG	500
197	ICE CREAM PREMIX CHOCOLATE AND VANILA		KG	200
198	COFFEE BEEANS		KG	500
199	HOT CHOCOLATE		KG	500
200	COLD COFFEE		KG	500
201	AGAR AGAR POWDER		KG	100
202	CARAMEL HERSHAY		BOT	100
203	STRAWBERRY HERSHAY		BOT	100

204	MAPLE SYRUP		BOT	100
205	SUGAR CANDY		KG	100
206	SILVER BOUL		NOS	50
207	BROWN SUGAR		KG	200
208	CAKE BASE WITH BOX	9" SIZE	NOS	800
209	CAKE BASE WITH BOX	12" SIZE	NOS	800
210	CAKE BASE WITH BOX	18" SIZE	NOS	800
211	ESSENCE BUTTER SCOTCH		BOT	20
212	CHOCOLATE ESSENCE		BOT	20
213	RUM ESSENCE		BOT	20
214	WAFFLE PRIMIX STRAWBERRY		BOT	200
215	WAFFLE PRIMIX CHOCOLATE		BOT	200
216	WAFFLE PRIMIX VANILA		BOT	200
217	POTATO SHORTS		KG	3000

Please quote the rate inclusive of all Taxes FOR School  
 Last date the submitting the rates is January 12, 2025 till 4:30 pm.

*H. Sethi*

*H.*  
*[Signature]*

**Gp. Capt. Sandeep Sethi (Retd.)**  
**Bursar**

The Doon School  
 Mall Road  
 Dehradun, UK 248001  
 India

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The Indian Public Schools' Society, Registered office: The Doon School, Chandbagh,  
 Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1928NPL002465