

THE DOON SCHOOL, DEHRA DUN- 248001

TENDER FORM FOR THE SUPPLY OF Atta/Rice/oil/Dry Fruits etc

Duration of Supply:- April 01, 2025 - March - 31 - 2026

Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 50,000 as earnest Money. The earnest Money will be refunded to unsuccessful tenderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.
2. Cheque should be in the name of "The Headmaster, The Doon School.
3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
7. Delivery van and items supply containers/ box should be clean and hygienic as per the food standard.
8. Abiding by the government rules and regulations single use plastic should be avoided.
9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.


Gp. Capt. Sandeep Sethi (Retd.)
Bursar



Tender Form for providing / supply of CDH Items at The Doon School
duration of contract period from April 1, 2025 to March 31, 2026.

S.No.	Details	Date
1	Last date of submitting the Tender Form	January 12, 2025
2	Days of submitting the Tender Form	Monday to Sunday
3	Timing of submitting the Tender Form	9:00 A.M. to 5:00 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the Main Gate of The Doon School or in the below Email Id :- tenderforms@doonschool.com
5	Date of opening of Tender Form	January 13, 2025
6	Timing of opening of Tender Form	11:00 AM
7	Place of opening of Tender Form	Admin Block

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF _____ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN Tender sent by other means will not be accepted in any case.
- 2

**Gp. Capt. Sandeep Sethi (Retd.)
Bursar**

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S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Establishment year of the company	
4	Status (Company / Firm / Proprietor / co-operative society / HUF / Other)	
5	Name of the contact person	
6	Designation of the contact person	
7	Telephone / Mobile No.	
8	E-mail	
9	Website	
10	Turn Over details (Copy of CA certified audited Balance sheet and profit and loss account to be enclosed)	
	Amount in Rs.	
	(a) Previous Year	
	(b) One Year before previous year.	
	(c) Two Years before previous year	
	(Submit copy of registration no. certificate)	
11	GST No. of the firm	
	(Submit copy of GST registration no. certificate)	
12	Permanent Account Number of the company	
	(Submit copy of PAN)	
13	Micro, Small and Medium Ent. Reg. no.	
	(Submit copy of MSME registration no. certificate)	
14	FSSAI Licence No.	
	(Submit copy of FSSAI Licence no. certificate)	
15	Health Dept. License	
	Please attached copy of the same	
16	Catering License	
	Please attached copy of the same	
17	Whether regular pest control activities are undertaken in your establishment	
18	Whether the food items / ingredients / water used in your establishment are lab tested	
19	Fire Safety License	

Handwritten signature

20	EPF Registration No. (Submit copy of EPF registration no. certificate)	
21	ESI Registration No. (Submit copy of ESI Registration certificate)	
22	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
23	Registration no. of Labour Licence (Submit copy of labor licence certificate)	
24	Organization strength	
	Category	No. of persons on roll
(a)	Top Management	
(b)	Executive staff	
(c)	Supervisory Staff	
(d)	Workers	
(e)	Others	
25	Whether the firm possess any of the following certifications? (i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or any other Certifications Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attached copy of one of the following bills for address proof Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	
29	Branch	
30	Account Number	
31	IFSC Code / MCR Code	
32	Do you have any related party in the school ? (in the director or employee) If yes please mention the name and relation with his/her.	

Note :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- 3 I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7	Date of D.D. / Cheque	
8	Name of Bank	
9	Earnest Money amount	

(Signature and seal of the firm)

To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro

II. Small

III. Medium

For _____

(Authorised Signatory)



THE
DOON
SCHOOL

The Doon School, Dehra Dun

Tender Form for the Supply of **ATTA / RICE / OILS / DRYFRUITS ETC.** duration of supply
01-April-2025 to 31-March-2026

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No.:-

Email :-

S.NO	PARTICULARS	BRANDS	A/U	QTY	RATE
1	ATTA - COOKIES BAKERY	MAHAVEER	KG	25000	
2	ATTA ORGANIC		KG	24000	
3	BESAN MOTA	RAJDHANI	KG	5000	
4	BESAN	RAJDHANI	KG	10000	
5	MAIDA	RAJDHANI	KG	1200	
6	MAKKI KA ATTA	RAJDHANI	KG	500	
7	RICE - DAWAT XXXL	DAWAT	KG	8000	
8	RICE - CHEF TIBAR	DAWAT	KG	24000	
9	GUR ORGANIC		KG	1500	
10	SUGAR L-2	UTTAM	KG	20000	
11	BOORA	UTTAM	KG	500	
12	CANOLA OIL	JIVO/MILLER	LTR	2000	
13	SUNFLOWER OIL	FORTUNE/SAFFOLA GOLD	LTR	20000	
14	MUSTARD OIL	FORTUNE/SAFFOLA GOLD/PATANJALI	KG	10000	
15	RICE BRAN OIL	FORTUNE/SAFFOLA GOLD	LTR	10000	
16	OLIVE OIL	JIVO	LTR	400	
17	ANARDANA GOOD QUALITY		KG	200	
18	BADAM GIRI GOOD QUALITY		KG	400	
19	KAJU (8 PC.) GOOD QUALITY		KG	2000	
20	KAJU SABUT GOOD QUALITY		KG	100	
21	KISHMISH GOOD QUALITY		KG	1500	
22	MAKHANA GOOD QUALITY		KG	3000	
23	WALNUT KERNELS GOOD QUALITY		KG	1500	
24	PISTA GOOD QUALITY		KG	200	
25	DATES SEEDLESS GOOD QUALITY		KG	2000	
26	BHUNA CHANNA		KG	200	
27	COCONUT POWDER GOOD QUALITY		KG	100	
28	COCONUT WHOLE		KG	200	
29	ATTA -BAJRA		KG	600	
30	ATTA - RAGI		KG	200	
31	SATTU FLOUR		KG	200	
32	OAT FLOUR		KG	200	

33	RICE FLOUR		KG	600	

Please quote the rate inclusive of all Taxes FOR School
 Last date the submitting the rates is January 12, 2025 till 4:30 pm.



Gp. Capt. Sandeep Sethi (Retd.)
Bursar




The Doon School
 Mall Road
 Dehradun, UK 248001
 India

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 Fax +91 135 2757275
 Email: info@doonschool.com
www.doonschool.com



The Indian Public Schools' Society. Registered office: The Doon School, Chandbagh,
 Dehradun, Uttarakhand. Corporate Identification Number: U99899UR1926NPL002455